

## USEFUL WEBSITES

### *Text Bullying*

[www.bullyonline.org](http://www.bullyonline.org)

[www.stoptextbully.com](http://www.stoptextbully.com)

[www.childline.org.uk](http://www.childline.org.uk)

[www.nch.org.uk](http://www.nch.org.uk)

### *Internet Safety*

[www.thinkuknow.co.uk](http://www.thinkuknow.co.uk)

[www.virtualglobaltaskforce.com](http://www.virtualglobaltaskforce.com)

[www.getsafeonline.org](http://www.getsafeonline.org)

[www.chatdanger.com](http://www.chatdanger.com)

[www.websafecrackerz.com](http://www.websafecrackerz.com)

## HAZELWOOD COLLEGE



## Mobile Phone Policy



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This draft proposal has been formulated having consulted with the students of the College through their class council, year council and whole school student council.

### ***Rationale***

Hazelwood College recognises mobile phones as being an integral part of youth culture. However the duty of care for each and every child in the school is paramount and this draft policy will attempt to weigh the balance between child protection and safe use of mobile phones in the school.

### ***Purpose***

- To inform staff, students and parents about safe mobile phone use in school.
- To highlight the child protection issues of using camera phone technology in the school.
- To raise awareness of mobile phones and external examination policy.
- To counter the use of text messaging in school as a form of bullying.
- To determine exactly when mobile phone use is permitted in the school.
- Offer safety guidelines to the students on general mobile phone use.
- To outline the consequences of not adhering to our mobile phone policy.

### ***Definitions***

**Camera phone:** A mobile phone or device which can record still and /or moving images and /or audio recordings.

**Text bullying:** the use of SMS text, picture or video clip to harass or bully another student

either directly to their phone or spread to other phones or internet.

Bluetooth/Infra-red – proximity transfer of information between phones using wireless or infra-red technology.

### ***Mobile phone use in school***

- Students are permitted to carry mobile phones into school.
- Mobile phones can only be used to make and receive calls up to 9:10 am in the morning, during break time and at lunch time. They may not be used or be visible at any other time which includes walking between classes.
- Students are not permitted to phone home at any time throughout the day except at the designated time.
- Under no circumstances is any student permitted to take a photo/video/sound recording on the school premises without written permission.
- Any student found to be up-loading recordings to the internet depicting the College brand, or involving children in school uniform, will be the subject of a disciplinary enquiry. The College reserves the right to suspend or expel a student for this action.
- Permission should be asked from a teacher in the event that a student needs to make or receive an essential call during the school day.
- Mobile telephones are strictly prohibited in the examination hall. This means no phones in an examination switched off or otherwise.

### ***Safe use of mobile phones***

- Only give your number to close friends and family you can trust.
- Report to a member of staff if someone has taken a picture/video/sound recording of you in school.
- Report to a trusted adult if you receive any text message which is offensive to you. It is best you do not delete this text until you have shown it to an adult.

### ***Advice to parents***

Please communicate with your child on their mobile phones at the times outlined above. If there is an emergency situation where you must contact your child outside this time, phone the school office (028 9077 4202) and we will contact your child immediately.

### ***Guidelines on adherence to this policy***

- A reasonable request to put the phone away should be issued in the first instance.
- Students will be offered a choice in the second instance to either put the phone away or leave it on the teacher's desk.
- Students who use their mobile phones following the choice option from their teacher will be asked to forfeit their phone until the end of the lesson.
- If this is refused make a referral directly to the Vice Principal.
- Where a student uses their phone inappropriately i.e. taking photos, videos etc.. report it directly to the Vice Principal. The phone will be held and a letter issued to their parents. The phone will be returned to the parent at an arranged interview.