

# Junior School & Senior School

## 2 x Head Boy / 2 x Head Girl

**HAZELWOOD**  
INTEGRATED COLLEGE



(Junior & Senior School Deputy Head Boy and Deputy Head Girl posts will be allocated to reserve candidates)  
(Prefect posts will be allocated to successful reserve candidates)

## Role Description

### Role Purpose

- To share a passion and commitment for Hazelwood Integrated College.
- To be the link between the student body, staff, governors and other stakeholders of the school.
- To represent and lead the Students' Council, and the student body of Hazelwood Integrated College, by demonstrating positive behaviours and acting as role models for all years.

### Key Responsibilities

- To lead and manage various initiatives / schemes to enhance the school experience for students.
- To deliver presentations to staff, parents, students, prospective parents and students and governors.
- To support the school at events (such as parents' evening, helping out with productions or extra-curricular events, opening evenings /days etc.).
- To attend major school events including Presentation Evening, Open Day/Night, Options Talks etc.
- To contribute to the effective running of the school, as directed by any staff member.
- To conduct break/lunch duties as per the agreed rota.
- To take responsibility as role models for younger students and helping to ensure that the school is a safe and secure place for all students.
- To lead Year Group Assemblies when requested and to be present at weekly Year Group Assemblies.
- To mentor younger students.
- To attend scheduled meetings, including senior student leadership team meetings, prefect meetings, governor meetings and staff meetings as and when required.

### Expectations

- To have the ability to work productively with others, whilst using their initiative and originality to contribute positively to the integrated ethos of the school.
- They will need to be organised, responsible, enthusiastic, and a great ambassador for the school.
- They must maintain a high standard of academic progress across their subjects.
- They must maintain excellent behaviour, uniform, attendance and punctuality.
- They must ensure that they check their school email on a regular basis for communications.

***Should the Head Girl / Head Boy / Deputies fail to meet any of the responsibilities or expectations on this document, they may have the role removed.***