

## **Mobile Phone Pouch Scheme – Post-Launch FAQ**

Following the launch of our phone pouch scheme, we've compiled answers to some frequently asked questions from students, parents and carers.

### **1. What should my child do if they forget their pouch?**

They should report to their form tutor at the start of the day. They will hand their phone over to their form tutor and it can be collected by the student from the office at the end of the day, but repeated forgetfulness may lead to further action.

### **2. What happens if a student is caught using their phone during the day?**

If a phone is seen out or in use during the school day, it will be confiscated in line with our behaviour policy. This may include further consequences such as a detention or a parent/carers meeting.

### **3. Can students use their phone at break or lunchtime?**

No. Phones must remain locked in the pouch throughout the entire school day, including break and lunch. This is to ensure consistency and fairness.

### **4. What if a student needs to contact home?**

They can speak to their Head of Year or visit the pastoral office/reception to make a call home if necessary.

### **5. Can phones be accessed for medical reasons?**

Yes – but only with prior agreement. Students with medical conditions requiring phone use (e.g. diabetes monitoring) must have this formally approved by the school in advance.

### **6. What happens if the pouch is lost or damaged?**

Students are responsible for their pouch. If it is lost or damaged, they must report it immediately. Replacement charges may apply for lost or deliberately damaged pouches. Replacing a pouch will cost £10

## **7. What about after-school clubs or off-site trips?**

Phones may be unlocked at the end of the school day and used as appropriate for travel or club-related communication. On trips, specific guidance will be issued by staff.

## **9. How do I contact my child in an emergency?**

Please call the school office directly. We will ensure your child receives the message quickly.

 For more details, visit our **Mobile Phone Pouch link** at:

<https://www.hazelwoodcollege.co.uk>

If you have further questions, please contact Mr Thompson at the College.