



Post:	Temporary Teacher of Technology & Design and Art
Hours:	Full Time 1 Year
Salary:	MPS
Post Available:	1st September 2022 – 31st August 2023

We are looking for a dynamic teacher committed to Integrated Education to work as part of a team committed to raising standards.

Applications are invited from suitably qualified and enthusiastic teachers.

- To carry out the professional duties of a teacher as circumstances may require and in accordance with the school's policies under the direction of the Senior Leadership Team.
- To be an effective professional who demonstrates thorough curriculum knowledge, can teach and assess effectively, takes responsibility for professional development and motivates pupils to achieve.

AREAS OF RESPONSIBILITY AND KEY TASKS

Planning, Teaching and Class Management

Teach allocated students by planning their teaching to achieve progression of learning through:

- identifying clear teaching objectives and specifying how they will be taught and assessed;
- setting tasks which challenge students and ensure high levels of interest;
- setting appropriate and demanding expectations;
- setting clear targets, building on prior attainment;
be aware of and make provision for students who are AEN/SEN/EAL, require stretch and challenge, LAC or who have other particular individual needs;
- providing clear structures for lessons maintaining pace, motivation and challenge;
- making effective use of assessment and ensure coverage of programmes of study;
- ensuring effective teaching and best use of available time;
- maintaining discipline in accordance with the school's procedures and encouraging good practice with regard to punctuality, behaviour, standards of work and homework;
- using a variety of teaching methods to: match approach to content, structure information, present a set of key ideas and use appropriate vocabulary, use effective questioning, listen carefully to students, give attention to errors and misconceptions. Select appropriate learning resources and develop study skills through library, ICT and other sources: Ensuring students acquire and consolidate knowledge, skills and understanding appropriate to the subject taught;
- evaluating own teaching critically to improve effectiveness;
- ensuring the effective and efficient deployment of classroom support;
- liaise with the Heads of Department to ensure the implementation of department policy and best policy.

Monitoring, Assessment, Recording, Reporting

- assess how well learning objectives have been achieved and use them to improve specific aspects of teaching;
- mark and monitor students' work and set targets for progress;
- assess and record students' progress systematically and keep records to check work is understood and completed, monitor strengths and weaknesses, inform planning and recognise the level at which the student is achieving;
- undertake assessment of students as requested by examination bodies, departmental and school procedures; school procedures;
- prepare and present informative reports to parents;
- undertake assessment of students and participate in the school's system reporting to parents;
- Curriculum Development.

Pastoral Duties

- promote the general progress and well-being of individual students and of the Form Tutor Group as a whole;
- liaise with the Pastoral Leader to ensure the implementation of the school's pastoral system;
- register students, accompany them to assemblies, encourage their full attendance at all lessons and their participation in other aspects of school life;
- contribute to the preparation of Action Plans and progress files and other reports;
- alert appropriate staff to problems experienced by students and make recommendations as to how these may be resolved;
- communicate, as appropriate, with parents of students and persons or bodies outside the school concerned with the welfare of individual students, after consultation with appropriate staff;
- contribute to PSD and Careers programmes according to school policy.

Other Professional Requirements

- have a working knowledge of teachers' professional duties and legal liabilities;
- operate at all times within the stated policies and practices of the school;
- know subject(s) or specialism(s) to enable effective teaching;
- be required to teach other subject areas depending on pupil need and demand, curriculum needs or changes and staffing demands and constraints;
- take account of wider curriculum developments;
- establish effective working relationships and set a good example through their presentation and personal and professional conduct;
- endeavour to give every child the opportunity to reach their potential and meet high expectations;
- co-operate with other staff to ensure a sharing and effective usage of resources to the benefit of the school, department and students;
- contribute to the corporate life of the school through effective participation in meetings and management systems necessary to coordinate the management of the school;
- take part in marketing and liaison activities such as Open Evenings, Parents Evenings and events with partner schools in the North Belfast Area Learning Community;
- take responsibility for own professional development and duties in relation to school policies and practices;
- liaise effectively with parents and governors.
- use a variety of sources of evidence to evaluate the impact of teaching and learning in the classroom;

- use a variety of sources of evidence to evaluate the impact of your pastoral role;
- actively contribute to the extra-curricular programme.

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified.

Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description.

It is understood that areas of responsibility are from time to time subject to review and are negotiable in the light of the needs of the school and the professional development of the staff.

This job description may be reviewed at the end of the academic year or earlier if necessary. In addition, it may be amended at any time after consultation with you.

THE DEPARTMENTS

In **Design & Technology** our aim is to offer all pupils a wide range of projects that focuses on every aspect of real life situations. We encourage each student to reach his or her full potential through creative thinking, practical and technological skills. With an ever-evolving subject we continually update our projects so they are current and fun to use.

Pupils follow the NI Curriculum through our comprehensive programmes of study. Each year the complexity increases as pupils progress through KS3 and KS4. They learn to develop their design and making skills, demonstrate confidence in the workshop while understanding the importance to evaluate their focused tasks.

All students in KS3 follow a common curriculum, which is revised and updated, on an annual basis collaboratively by members of the Department. Collaborative learning is promoted through group and oral work.

In KS3, each class has two periods a week with one homework set each week. All staff members use ICT, where appropriate, to promote learning. Students have access to various ICT based learning tools. Students are encouraged to take the subject to GCSE and A Level.

The Department consists of three full time specialists, managed by the Head of Department.

The Department consists of three modern classrooms (two of which have ICT provision), three workshops, two departmental resource rooms and a technician office.

The **Art Department** is housed in our Millennium Building. The sky light windows provide excellent lighting in the large airy rooms. Their design incorporates all the necessary features required for the teaching of Art and Design. Specialist provision includes a dark room and a ceramic's area. The department also includes two Mac Suites which are perfect for the teaching of Moving Image Arts.

***This job may be altered from time to time in line with the developing needs of the College.
Criteria for this post may be enhanced to facilitate shortlisting.***

THE INTERVIEW PROCESS

Shortlisted applicants will be invited to attend an interview on Friday, 27th May 2022 (subject to change)

****Please note that correspondence regarding all matters related to this post will be made via email.***

Job Specification

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ESSENTIAL CRITERIA	
1	<p>EDUCATION AND QUALIFICATIONS</p> <ul style="list-style-type: none"> ▪ Recognised or provisionally recognised, to teach in a post-primary college by the Department of Education (NI). ▪ Registered or have the capacity to be registered with GTCNI. ▪ Have a degree in a relevant subject area. ▪ Have the City and Guilds 6131 qualification (workshop skills) to allow teaching of wood, metal and plastic work or equivalent.
2	<p>RELEVANT EXPERIENCE</p> <ul style="list-style-type: none"> ▪ Experience/ability of teaching TD to Key Stage 3 and 4. ▪ Experience/ability of teaching Art to Key Stage 3 and 4.
3	<p>TEACHING AND LEARNING</p> <ul style="list-style-type: none"> ▪ Experience of teaching and learning approaches that develop a deeper understanding of the subjects.
4	<p>COMMITMENT TO INTEGRATED EDUCATION</p> <ul style="list-style-type: none"> ▪ Demonstrate a positive commitment to the NICIE core principles of the Integrated Education in practice through teaching and learning: <ul style="list-style-type: none"> ▪ Equality ▪ Faith and Values ▪ Parental Involvement ▪ Social Responsibility
5	<p>COMMITMENT TO EXTRACURRICULAR AND EVIDENCE OF</p> <ul style="list-style-type: none"> ▪ Willing to contribute to the organisation and leadership of trips and enrichment opportunities including collaboration with other schools. ▪ Ability and willingness to contribute to the wider extra-curricular life of the school.

DESIRABLE CRITERIA	
1	<p>EXPERIENCE IN GIVEN AREA</p> <ul style="list-style-type: none"> ▪ A minimum of 1 year teaching experience (excluding teaching practice) at the time of taking up post. ▪ Experience/ability to teach other Technology/Art based subjects at Key Stage 5.
<p>*Please note that criteria may need to be enhanced to facilitate the shortlisting process.</p>	